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Missouri Universal Service Board, Inc.

POST OFFICE BOX 360
JEFFERSON CITY MISSOURI 65102

March 15, 2012

TIME SENSITIVE REMINDER

Dear Telecommunications Company and VoIP Provider Representative:

As Chairman of the Universal Service Board, Inc., I am writing to remind you that the Missouri Public Service Commission recently approved a change in assessment for the Missouri Universal Service Fund. The Commission Order in file TO-2012-0257 is available at www.mousf.com. The new assessment rate of .0025 or .25% is effective April 1, 2012. Whether you are legal counsel, or other representative of a telecommunications company or VoIP provider, please take a minute to forward this reminder to the personnel that manage the Fund responsibilities for your company.

There are two common errors that could occur when implementing the change, the first is a failure to assess and collect the correct assessment rate and the second is a failure to remit an amount based upon the new rate.

The Missouri Universal Service Fund Administrator has made every effort to develop a web based solution to meet all of your needs with regard to the fund. Visit **WWW.MOUSEF.COM** where electronic solutions are available, including a secure portal for remitting payment. While paper forms are also available here as well, it is vitally important you have the correct form for the correct period of time, therefore, if you have old copies of forms saved on your computer, or tucked away in a desk drawer, now is the time to purge these old documents, and consider moving to an all electronic experience.

The Fund Administrator is standing by to assist you with any questions, as well as, providing assistance in navigating the Fund website should you need it. We are here to help you as the deadline approaches for compliance with the Commission's Order.

Sincerely,

Terry M. Jarrett
Chairman, Missouri Universal Service Board
(573) 751-3243