## BEFORE THE PUBLIC SERVICE COMMISSION OF THE STATE OF MISSOURI

In the Matter of Lake Region Water & Sewer ) Company's Application to Implement a ) General Rate Increase in Water and Sewer Service )

File No. WR-2013-0461 et al.

## ORDER SETTING PROCEDURAL SCHEDULE AND ESTABLISHING TEST YEAR AND OTHER PROCEDURAL REQUIREMENTS

Issue Date: August 29, 2013 Effective Date: August 29, 2013

On July 16, 2013, Lake Region Water & Sewer Company ("Lake Region") submitted a tariff designed to implement a general rate increase for utility service. The Commission issued notice and established various filing deadlines, including those for a proposed procedural schedule, recommendations on a test year, and proposals for a local public hearing.

On August 27, 2013, the parties jointly filed a proposed procedural schedule. Those same parties also made recommendations for the test year, a date and location for a local public hearing, and additional procedural requirements. The Commission will adopt the proposals and order additional procedural requirements.

## THE COMMISSION ORDERS THAT:

1. The test year for this case is the twelve month period ending June 30, 2013.

The true-up period shall be through December 31, 2013.

2. The following procedural schedule is established for the general rate request:

Date	Event
October 9, 2013	Discovery Conference
October 30, 2013	Discovery Conference
Nov. 15, 2013	Cost of Service Direct Testimony (except Lake Reg.)
Nov. 22, 2013	Rate Design Direct Testimony (except Lake Region)

Date	Event
Dec. 4, 2013	Discovery Conference
Dec. 11, 2013	Local Public Hearing in Osage Beach
Dec. 12, 2013	Case Reconciliation (not filed)
Dec. 16-20, 2013	Settlement Conference
Dec. 27, 2013	Informal Preliminary Issues List (not filed)
Jan. 10, 2014	Rebuttal Testimony (all parties)
Jan. 15, 2014	Discovery Conference
Jan. 31, 2014	Surrebuttal Testimony (all parties)
Feb. 4, 2014	Joint Stipulation of Non-Disputed Material Facts
Feb. 7, 2014	Joint List and Order of Issues, List and Order of
	Witnesses, Order of Parties for Cross-Examination,
	Order of Opening Statements
Feb. 10, 2014	Position Statements
Feb. 11, 2014	Reconciliation for issues to be heard
Feb. 18-21, 2014	Evidentiary Hearing
Feb. 27, 2014	Expedited Transcripts
March 6, 2014	True-Up Direct Testimony (all parties-if required)
March 11, 2014	True-Up Rebuttal Testimony (if required)
March 18, 2014	True-Up Hearing (if required)
March 21, 2014	Simultaneous Post-Hearing Briefs (all parties)
April 4, 2014	Reply and True-Up Briefs (all parties)

3. The evidentiary hearing is scheduled for February 18-21, 2014, beginning at 8:30 a.m. The true-up hearing, if required, is scheduled for March 18, 2014, beginning at 8:30 a.m. The hearings will be held in Room 310 of the Governor Office Building, 200 Madison Street, Jefferson City, Missouri. The hearings will be held in a building that meets accessibility standards required by the Americans with Disabilities Act. Any person requiring additional accommodations to participate in the hearing shall call the Missouri Public Service Commission's Hotline at 800-392-4211 (voice) or Relay Missouri at 711 before the hearing.

4. Prehearing conferences, discovery conferences, and settlement conferences shall be held in Room 305 of the Governor Office Building, 200 Madison Street, Jefferson City, Missouri.

5. Lake Region shall provide notice of the local public hearing to its customers in

a form approved by the Commission at least ten (10) calendar days prior to the date of the

local public hearing.

6. The parties shall comply with the following additional procedural requirements:

- A. All parties shall provide copies of testimony (including schedules), exhibits and pleadings to other counsel by electronic means and in electronic form essentially concurrently with the filing of such testimony, exhibits or pleadings where the information is available in electronic format. Parties shall not be required to put information that does not exist in electronic format into electronic format for purposes of exchanging it.
- B. Workpapers that were prepared in the course of developing a witness' direct or rebuttal testimony should not be filed with the Commission but should be submitted to each party within 2 business days following the filing of the particular testimony without further request. Workpapers prepared in the course of developing a witness' surrebuttal and true-up should be submitted to each party simultaneously with the filing of testimony, unless a party has indicated it does not want to receive some or all of the Workpapers containing highly confidential or workpapers. proprietary information should be appropriately marked. Since workpapers for certain parties may be voluminous and generally not all parties are interested in receiving workpapers or a complete set of workpapers, a party shall be relieved of providing workpapers to those parties indicating that they are not interested in receiving workpapers or a complete set of workpapers. Counsel shall undertake to advise other counsel within the time period for providing workpapers if the sponsored witness has no workpapers related to the round of testimony.
- C. Where workpapers or data request responses include models or spreadsheets or similar information originally in a commonly available format where inputs or parameters may be changed to

observe changes in inputs, if available in the original format, the party providing the workpaper or response shall provide this type of information in that original format with formulas intact.

- D. All filings made through the Commission's Electronic Filing and Information System (EFIS) will be timely filed if filed before midnight on the date the filing is due. Documents filed in EFIS are considered properly served by serving the same on counsel of record for all other parties via e-mail essentially contemporaneously with the EFIS filing.
- E. Testimony shall be prefiled as defined in Commission Rule 4 CSR 240-2.130. All parties must comply with this rule, including the requirement that testimony be filed on line-numbered pages.
- F. The parties shall agree upon and Staff shall file a list of the issues to be heard, the witnesses to appear on each day of the hearing, the order in which they will be called, the order of party cross-examination for each witness, and the order of opening statements. The list of issues shall be stated with particularity. If the parties are unable to agree to an issues list, each party shall file a separate issues list.
- G. Each party shall file a simple and concise statement summarizing its position on each disputed issue.
- H. All pleadings, briefs, and amendments shall be filed in accordance with Commission Rule 4 CSR 240-2.080. Briefs shall follow the same list of issues as filed in the case and must set forth and cite the proper portions of the record concerning the unresolved issues that the parties believe require decision by the Commission.
- All parties shall bring an adequate number of copies of exhibits that they intend to offer into evidence at the hearing. If an exhibit has not been prefiled, the party offering it must bring, in addition to the copy for the court reporter, copies for the five Commissioners, the Presiding Judge, and all counsel.
- J. The parties shall pre-number their hearing exhibits sequentially with individual party designation, as follows by example:
  - a.) Lake Region Exhibit No. 1, Lake Region Exhibit No. 2, Lake Region Exhibit No. 3, etc.
  - b.) OPC Exhibit No. 1, OPC Exhibit No. 2, OPC Exhibit No. 3, etc.
  - c.) Staff Exhibit No. 1, Staff Exhibit No. 2, Staff Exhibit No. 3, etc.

- K. Each party shall prepare a comprehensive exhibit list before the evidentiary hearing with the listed exhibits numbered sequentially as directed in paragraph J. Copies of the exhibit lists shall be provided to the Commissioners and the Regulatory Law Judge at least two days prior to the hearing and to the Court Reporter at the beginning of the hearing.
- 7. This order shall become effective immediately upon issuance.



## BY THE COMMISSION

Morris I Woodul

Morris L. Woodruff Secretary

Michael Bushmann, Regulatory Law Judge, by delegation of authority pursuant to Section 386.240, RSMo 2000.

Dated at Jefferson City, Missouri, on this 29<sup>th</sup> day of August, 2013.